

**ALL OTHER COSTS**

**Part 1: Property Services Committee**

**Cost Centres 1 to 12**

**Precept Amount**

Cost Centre	Title	Item	Item	Item	Item	Item	Item	Item	Item	Sub-total
<b>Jubilee Hall</b>										
1	Building Maintenance	General Maintenance Fund	PAT Testing & Emergency Lights	Fire Appliance Testing	Legionella Testing	Gutter Cleaning	Asbestos Management	Boiler Service		
		£ 2,500.00	£ 255.00	£ 160.00	£ 290.00	£ 50.00	£ 200.00	£ 130.00		£ 3,585.00
2	Open Space Maintenance	Bench & Planter Staining								
		£ 150.00								£ 150.00
3	Running Costs	Electricity	Gas	Water	Window Cleaning	Bin Emptying	Annual Deep Clean			
		£ 2,100.00	£ 2,500.00	£ 900.00	£ 100.00	£ 345.00	£500.00			£ 6,445.00
4	Projects									
		£								£ -
<b>Station Road Pavilion/Site</b>										
5	Building Maintenance	General Maintenance Fund	PAT Testing & Emergency Lights	Fire Appliance Testing	Legionella Testing	Boiler Service	Closed Season Contract - Irigation			
		£ 1,500.00	£ 155.00	£ 160.00	£ 290.00	£ 130.00	£ 435.00			£ 2,670.00
6	Open Space Maintenance	40% Grounds Mntnce	Grounds Mntnce Qtly Fee 50% Total	Tree Surgeon	Autumn Renovation Bowling Green	Green Waste/Shredder	Chafer Bug Treatment(Bowls)	Grass Care (Field)		
		£ 2,100.00	£ 200.00	£ 1,000.00	£ 750.00	£ 125.00	£ 500.00	£ 250.00		£ 4,925.00
7	Running Costs	Electricity	Gas	Water	Brown Bin Garden Waste					
		£ 1,250.00	£ 1,250.00	£ 1,100.00	£ 55.00					£ 3,655.00
8	Projects									
		£								
<b>Potterhanworth Rd Pavilion/Site</b>										
9	Building Maintenance	General Maintenance Fund	PAT Testing & Emergency Lights	Fire Appliance Testing	Legionella Testing	Asbestos Managemnt				
		£ 1,000.00	£ 110.00	£ 160.00	£ 290.00	£ 200.00				£ 1,760.00
10	Open Space Maintenance	60% Grounds Mntnce	Grounds Mntnce Qtly Fee 50% Total	Tree Surgeon	Cricket Pitch Care	Green Waste Removal	Grass Care (Field)			
		£ 3,000.00	£ 200.00	£ 1,000.00	£ 250.00	£ 125.00	£ 250.00			£ 4,825.00
11	Running Costs		Electricity	Water						
			£ 950.00	£ 700.00						£ 1,650.00
12	Projects									
		£								£ -
									<b>Sub-total 1 to 12</b>	<b>£ 29,665.00</b>

**ALL OTHER COSTS**

*Sub-total 1 to 12*

**Part 1: Property Services Committee**

**Cost Centres 13 to 25**

Cost Centre	Title	Item	Item	Item	Item	Item	Item		
<b>Play Areas</b>									
13	Running Costs	Annual Certification Inspection							
	£	£	500.00					£	500.00
14	Maintenance Costs	General Maintenance	Safety Matting,chains,shackles (From Last report)						
	£	£	3,000.00					£	3,000.00
15	Projects								
	£								
<b>Street Fixtures &amp; Non-Council Open Space</b>									
16	Running Costs	St Thomas Annual Clock Service							
	£	£	200.00					£	200.00
17	Maintenance Costs	General Maintenance & Installation	Replacement Items						
	£	£	500.00	£	500.00			£	1,000.00
18	Path Maintenance	Surface Dressing							
	£	£	200.00					£	200.00
19	Projects								
	£							£	-
<b>Other Designated Funds</b>									
20	5yr Electrical Condition Survey	JH Due 2024	Pavillions Due 2026						
	£	350.00						£	350.00
21	5yr Tree Inspection	Done 2023 - Next 2028							
	£	550.00						£	550.00
22	Stone Wall Repairs								
	£	1000.00						£	1,000.00
23									
	£								
24	Long Term Community Bldgs Strat								
	£								
25	Energy Efficiency Initiatives								
	£							£	-
								<b>Sub-total 13 to 25</b>	£ 6,800.00
								<b>Overall Total 1 to 25</b>	£ 36,465.00

ALL OTHER COSTS

Part 2: Council

Cost Centres 33 to 44

Cost Centre	Title	Item	Item	Item	Item	Item	Item	Sub-total
<b>Telecoms &amp; IT</b>								
33	Running costs	Ricoh Copier Rental & Usage	Wifi Station Rd CCTV	Talk Talk Phone & Broadband JH	IT Support Contract - Forum	Currently £2200.0		
	£	£	1,000.00	£	250.00	£	750.00	£
					£	3,000.00	Gov.uk emails could increase cost	£
								5,000.00
34	Maintenance costs	Replacement phones, cables router etc						
	£	£	400.00					£
								400.00
35	Project costs	Replacement Laptop						
	£	£	900.00					£
								900.00
<b>Insurance</b>								
36	Main Policy	Aviva Policy through Came & Co (increased from £4000.00 in 23/24 actual cost 22/23 £2000.00		Renewal due Jan 24				
	£	£	4,000.00					£
								4,000.00
37	Other events/projects							
	£	£	-					£
								-
<b>Dog Warden Service</b>								
38								
	£							£
								-
<b>Grants to other bodies</b>								
39	Grants to other bodies							
	£	£	1,500.00					£
								1,500.00
<b>Administrative Costs</b>								
40	Subscriptions & Licences	PRS Licence	LALC & NALC	SLCC -Clerk Membership	Information Commissioner	Scribe		
	£	£	425.00	£	850.00	£	290.00	£
					£	40.00	£	600.00
								£
								2,205.00
41	Section 137 expenditure	Other	Poppy Wreath					
	£	£	200.00	£	50.00			£
								250.00
42	Social activities for young people	Events For Young People						
	£	£	1,500.00					£
								1,500.00
43	Social activities for adults	Events for Adults						
	£	£	1,000.00					£
								1,000.00
44	Stationery supplies	Stationery Supplies						
	£	£	600.00					£
								600.00
								Sub-total 33 to 44
								£
								17,355.00

ALL OTHER COSTS

Part 2: Council

Cost Centres 45 to 56

Sub-total 33 to 44 £ 17,355.00

Cost Centre	Title	Item	Item	Item	Item	Item	Item	Item	Sub-total						
<b>Administrative Costs - continued</b>															
45	Cleaning materials	Cleaning Materials													
	£	£	2,000.00						£	2,000.00					
46	Legal & professional fees	Property Valuations Done 2023	Fire Risk (Station Rd) Report												
	£		250.00						£	250.00					
47	Audit fees	Internal Audit			External Audit										
	£	£	350.00	£	625.00					£	975.00				
48	Training (staff & councillors)	LALC Annual Training Scheme 2024 Renewal		Training refreshments (20*£13.00)		Training Staff & Councillors									
	£	£	195.00	£	260.00	£	1,250.00			£	1,705.00				
49	Non-domestic rates	Jubilee Hall	Potterhanworth Rd Pavilion	Station Rd Pavilion											
		£	-	£	1,000.00	£	1,600.00			£	2,600.00				
50	Election Expenses	Within Reserves													
										£	-				
51															
										£	-				
52	Contingency Fund	Within Reserves													
53	Incidental and other expenses	Health & Safety (Eye Tests)		Mileage		Postage		Advertising		Paper Shredding		Bank Charges			
	£		60.00	£	500.00	£	25.00	£	600.00	£	100.00	£	200.00	£	1,485.00
53	Incidental and other expenses	Incidental Payments		Office Refreshments		Credit Card Fees									
	£		100.00	£	100.00	£	36.00						£	236.00	
<b>Reserves</b>															
54	General Reserve														
										£	-				
55															
										£	-				
56															
										£	-				
								Sub-total 45 to 56		£	9,251.00				
								Sub-total 33 to 56		£	17,355.00				

**Projected Payroll Costs 2024/2025**

Salaries	£ 44,799.60
Employers NI	£ 2,500.00
Employers Pension	£ 3,480.66
<b>Total</b>	<b>£ 50,780.26</b>