

Delegation Arrangements

Non-confidential

Report by: Elaine Atkin

Date: 7th May 2025

Report to: Parish Council 05/2025

Financial delegation arrangements are as specified in the current Financial Regulations.

Procedural delegation arrangements are as specified in the current Standing Orders.

Additional delegation to the Clerk is specified in the Employment Committee Terms of Reference.

Specific delegation was given to officers at the Full Council meeting held on 10/10/22 (minute reference 103/M/22):

“Resolved to delegate discretionary powers to officers to vary the hire charge¹ from the tariff, or to waive the charge under specific circumstances and powers.”

Delegation of duties/decisions to committees will be as stated in the agreed Terms of Reference for that committee (the Terms of Reference being agreed by Full Council).

Other delegation is as per stated in the relevant employee Job Description.

Recommendation

Council resolves to renew the delegation arrangements as specified above.

¹ Jubilee Hall hire charge