

Meeting date	Minute	Resolution	Latest status	Target date
13/05/2024	033/M/24	Look at other Fire Risk report actions for Jubilee Hall and Station Road.	Fire Risk Assessment took place on 27/04/26. Reports received 20/05/26 & considered at June council. Outstanding actions: Identify & document responsibilities of persons and other duty holders (Clerk). Bowls storage of petrol (in hand).	October
10/03/2025	232/M/24	Investigate other accessible play equipment for Station Road. Feed back to a future meeting.	CLlr Trafford has identified two possible items including Tippi carousel. Need to chase prices etc. ready for a future meeting, however there has also been mention of other potential equipment (adult swings, MUGA). To be discussed at part of Four Year Plan Working Group meeting - 18/08/25. Any ideas/proposals to be taken back to Full Council - quotes outstanding.	See 153/M/25
12/01/2026	193/M/25	Arrange emergency lighting remedials	IMP Electrical scheduled for w/c 23/02/26 - all done bar one light, due to height of ceiling. Quote obtained, including scaffold tower. Fire Risk Assessor verbally commented that they didn't think the light was required as there was adequate other emergency lighting in the Hall, however has not mentioned this at all in the Fire Risk Assessment report.	TBC
11/05/2026	018/M/26	Get alternative quotes for EICR remedial works for Potterhanworth Road and Station Road	Two quotes obtained. Considered at June meeting.	COMPLETE
11/05/2026	019/M/26	Obtain structural surveyor's report on the bus shelter.	Surveyor contacted. Quote agreed at June meeting.	COMPLETE
08/06/2026	070/M/26	Arrange Selmec EICR remedialworks (Station Road & Potterhanworth Road).	Work completed 18/06/26. Selmec revisit to tweak - now complete.	COMPLETE
08/06/2026	071/M/26	Confirm bus shelter structural survey with John Martin-Hoyes Ltd	Survey complete 23/06/26. Report considered at July meeting. Further intrusive investigation commissioned. Revised report to be considered at September meeting.	COMPLETE
08/06/2026	072/M/26	Arrange Square Tree Gardening for Jubilee Hall garden tidy-up	Work took place w/c 06/07/26	COMPLETE