**Items/purchases agreed by Council and still outstanding**

| Meeting date | Minute | Resolution | Latest status | Target date |
|---|---|---|---|---|
| 13/05/2024 | 033/M/24 | Look at other Fire Risk report actions for Jubilee Hall and Station Road. | Fire Risk Assessment took place on 27/04/26. Reports received 20/05/26 & considered at June council. Outstanding actions: Identify & document responsibilities of persons and other duty holders (Clerk). Worknest guidance on reponsible person/duty holders obtained - **document now prepared** and will go to December Full Council for approval. Bowls storage of petrol now complete. | December Full Council |
| 10/03/2025 | 232/M/24 | Investigate other accessible play equipment for Station Road. Feed back to a future meeting. | Cllr Trafford has identified two possible items including Tippi carousel. Need to chase prices etc. ready for a future meeting, however there has also been mention of other potential equipment (adult swings, MUGA). To be discussed at part of Four Year Plan Working Group meeting - 18/08/25. Any ideas/proposals to be taken back to Full Council - quotes outstanding. | See 153/M/25 |
| 12/01/2026 | 193/M/25 | Arrange emergency lighting remedials | IMP Electrical scheduled for w/c 23/02/26 - all done bar one light, due to height of ceiling. Quote obtained, including scaffold tower. Fire Risk Assessor verbally commmented that they didn't think the light was requred as there was adequate other emergency lighting in the Hall, however has not mentioned this at all in the Fire Risk Assessment report. **03/11/26 update**: Emergency light checks due December. Selmec have confirmed that they can remove the high level light from their checks as long as we are comfortable we meet the requirements of our Fire Risk Assessment. (We believe our emergency light coverage in the Jubilee Hall exceeds the requirements and can ask for confirmation at our next Fire Risk Assessment). | TBC |
| 14/09/2026 | 113/M/26 | Obtain quote(s) for Potterhanworth pavilion gutters/fascias. | Quote obtained from Handyman Paul | November |
| 14/09/2026 | 115/M/26 | Obtain quote(s) for Station Road door lock (u3a changing room) | U3a Railway Group have agreed to council's conditions in principle. Three quotes requested. Two returned. Most favourable quote details to be shared with them. If they agree, Office staff will proceed and then recharge the net amount to the Railway Group. Lock installed 02/11/26. RFO to re-charge as agreed. | COMPLETE |
| 12/10/2026 | 125/M/26 | Purchase 5 small tables (for Jubilee Hall) | Tables ordered. Delivery due 11/11/26. | 11/11/2026 |
| 12/10/2026 | 126/M/26 | Purchase sand bin with hasp, external padlock and sand (as per meeting report). | Sand bin purchased - delivered 04/11/26. Pending clearance of old rotten sandbags. Padlock ordered - due w/c 09/11/26. Sand to be ordered once old sandbags/pallets are cleared and sand bin is in position. | December |
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